

Community and Protective Services – Job Opportunity Skate Staff (Patrol & Cashier)

Purpose

The City of Kamloops is seeking part-time and on-call cashier and skate patrol positions for the Summer and Fall /Winter skating seasons. Applicants must be able to do both cashier and patrol position. Shifts are a minimum of 2 hours in length, scheduled well in advance and run 7 days a week, between the hours of 8:00am to 11:00pm. Successful applicants will be required to work at various locations (city arenas) and agree to work regular scheduled shifts as well as occasional substitution shifts.

Qualifications and Experience

- Minimum of 16 years of age
- Valid First Aid/AED/CPR Certificate or willingness to complete prior to program start date
- Police Information Check with Vulnerable Sector
- Experience handling cash
- Proficient and confident skater; must have own helmet and ice skates
- Excellent customer service skills
- Knowledge of Microsoft Office (specifically MS word and Excel) and ability to use email
- Comfort working independently or without direct supervision

Duties and Responsibilities

Skate staff are tasked with on-ice patrol and safety intervention, as well as, responsible for cash handling, daily cash reports, customer service and other related duties as required. Successful candidates must be comfortable with regular and consistent enforcement of program rules, responding to any situations requiring staff intervention and documenting incidents and accidents. Term employees are also expected to establish and maintain good communications with City of Kamloops staff, the public, submit required documents upon request, as well as actively participate in staff meetings. All positions report to the Active Living Coordinator. Rate of pay is \$17.68/hour.

The City of Kamloops thanks all applicants for their interest; however only those selected for an interview will be contacted.

Deadline: As soon as possible/until positions filled

Please submit your resume, cover letter, and three professional references to:
Chelsea Tekonomy, Active Living Coordinator
ctekonomy@kamloops.ca

For more information on training or qualifications, please contact:
Chelsea Tekonomy 250-828-3709