

Reaching Home:

Kamloops Homelessness Plan

2019 – 2024

Note:

All communities receiving funding from Designated Communities stream are required to use this template in order to complete the community plan under Reaching Home. In completing this template, communities are encouraged to develop comprehensive community plans that reflect the contributions of all funding partners, including other orders of governments, not-for-profit organizations, and the for-profit sector.

Please note that in communities that receive funding from both the Designated Communities and Indigenous Homelessness streams, cross-stream collaboration is expected to promote the adoption of a community-wide planning process and support the achievement of community-level outcomes reflecting the needs of the whole community. To support communities in completing their community plans, a Reference Guide has been developed. It is recommended that this be reviewed prior to completing your community's homelessness plan to ensure understanding of the requirements and completeness.

The Community Plan for Reaching Home must be approved by the Community Advisory Board (CAB) of the Designated Community before it is submitted to Service Canada. If your community is developing a joint plan with the Indigenous Community Entity, both Community Advisory Boards must approve the community plan.

In addition to the core requirements provided in this template, communities may also wish to include other components that provide insight into the community's housing and homelessness context or contribute to community-level homelessness challenges, such as a map of the community's current homelessness services and/or gaps in homelessness services or infrastructure (e.g. housing stock). Communities have full flexibility in drafting these sections.

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1. Community Engagement

Please identify the steps taken to engage your community stakeholders in developing this plan.¹

The Reaching Home Community Planning process was first announced to the Kamloops Community Advisory Board (CAB) at the June, 2019 CAB meeting. At this meeting, a Community Planning Sub-Committee was established to lead the Community Planning process.

The Community Planning Sub-Committee organized an online engagement survey, which was distributed to a contact list of over 150 people to solicit their input on local priority areas, Coordinated Access, and Community Wide Outcomes. Additionally, contacts were encouraged to share the survey within their networks. The survey targeted those who have an interest in the challenges relating to homelessness, or are involved in serving those experiencing or at risk of homelessness. The survey was available from August 21, 2019 to September 12, 2019. 51 people responded to the survey, and the sectors that their organizations represent are outlined in Appendix A.

The Community Planning Sub-Committee also organized two World Café style engagement events on September 11, 2019. The first event was hosted in the afternoon, and targeted the same stakeholders as the engagement survey in order to provide an in-depth discussion not typically available through a survey. This event was focussed on soliciting input on local priority areas, Coordinated Access, and Community Wide Outcomes. This engagement session had 27 participants including representatives from organizations that serve sectors representing Youth, Indigenous, LGBTQ2S+, Women and Families, Persons with Disabilities, Support Services, Education, and People with Lived Experience.

The second event was hosted in the evening and targeted the broader community. As such, it was less intensive, and served as an open dialogue and information session on the Reaching Home Program, and on homelessness in Kamloops. This engagement session had 13 participants.

Local Indigenous Organizations were engaged in the development of the Community Plan as representatives from the Kamloops Aboriginal Friendship Society and Lii Michif Otipemisiwak are voting members of the Kamloops Community Advisory Board. Additionally, 5 representatives from Indigenous Organizations participated in the first Community Plan engagement event, and 3 representatives from Indigenous Organizations participated in the second. Finally, 20 of the 51 respondents to the Community Plan survey identified themselves as representatives from Indigenous Organizations

¹ Engagement with local Indigenous organizations, and the Indigenous Community Entity and Community Advisory Board is expected in the development of this community plan.

2. Investment Plan

In the table below, please outline your planned allocation of Reaching Home funding (including funding from the Designated Community stream *and* Community Capacity and Innovation stream) from 2019-24 by investment area. Please note that it is acceptable that your community's funding priorities change over time. This investment plan is to demonstrate that your community has a vision moving forward for the allocation of Reaching Home funding. An example has been included in the Community Plan Reference Guide.

Our community identified Housing Services, Prevention and Shelter Diversion, and Support Services as priorities, while recognizing that the Reaching Home funding has limited capacity to support Capital Investments.

The largest portion of the funding will be allocated to Housing Services, while Prevention and Shelter Diversion, and Support Services will each receive 20%. These proportions align with the feedback we received in our community engagement.

The table below shows a consistent allocation of resources over the 5-year period, with a slight adjustment to Coordination of Resources and Data Collection in the 3rd year. This will occur as we transition from the development and implementation of the Coordinated Access and Assessment System into the maintenance phase.

	2019-20	2020-21	2021-22	2022-23	2023-24
Housing Services	35%	35%	35%	35%	35%
Prevention and shelter diversion	20%	20%	20%	20%	20%
Support Services	20%	20%	20%	20%	20%
Capital Investments	1%	2%	3%	3%	3%
Coordination of Resources and Data Collection	9%	8%	7%	7%	7%
Administration	15%	15%	15%	15%	15%
TOTAL	100%	100%	100%	100%	100%

3. Cost-Matching Requirement

In the table below, please outline all funding for homelessness initiatives your community plans to receive from external partners from 2019 to 2024. This includes both financial and in-kind contributions. If your anticipated community contributions do not project to cost-match funding from both the Designated Community stream and Community Capacity and Innovation stream for each year, explain the circumstances below the table and include a description of the steps you will take to meet the requirement. An example has been included in the Community Plan Reference Guide.

Please refer to the table below for an annual breakdown of funding expected from other sources in order to cost-match the Reaching Home Designated Communities (DC) funding stream. Through the DC annual allocation, and the DC Community Capacity and Innovation funding, our community will receive \$637,984 in 2019-20, \$627,984 in 2020-21, \$666,638 in 2021-22, \$662,138 in 2022-23, and \$662,138 in 2023-2024. We are projected to exceed the Cost-Matching Requirement in 2019-20 by a large margin, as we have consistently achieved in the past. Although it is challenging to project our external sources of funding beyond 2020, we anticipate that this trend of exceeding the Cost-Matching Requirement will continue as we stay engaged with local organizations and provincial ministries. As such, we acknowledge that there are significant contributions from the community towards preventing and reducing homelessness that are not captured in this table.

Projected External Funding towards Homelessness Initiatives						
Funder	2019-20	2020-21	2021-22	2022-23	2023-24	2019 - 24
City of Kamloops – Social Planning Grants	\$90,000	\$90,000	\$90,000	\$90,000	\$90,000	\$90,000
City of Kamloops	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000
BC Housing	\$7,450,000	\$1,200,000	\$1,200,000	\$1,200,000	\$1,200,000	\$1,200,000
P&J Gaglardi Senior Citizen Society	\$6,000					
Boys & Girls Club of Kamloops	\$3,200					
Anonymous Funder – Family Stepping Stones	\$45,000					
Elizabeth Fry Society – Family Stepping Stones	\$24,000					
ICS Fundraising	\$10,000					
Lived Experience Community Fundraising	\$9,500					
Interior Health – The Mustard Seed	\$14,000					
TOTAL	\$7,671,700	\$1,310,000	\$1,310,000	\$1,310,000	\$1,310,000	\$1,310,000

4. Coordinated Access

Please discuss the steps you will take to implement a coordinated access system in your community. If your community has a coordinated access system in place, please describe how it presently functions. **Note:** Please also ensure you discuss how Indigenous Organizations have been engaged on the design of Coordinated Access, or how they will be engaged.

The City of Kamloops plans to take the following steps to implement a Coordinated Access System within the municipal boundaries of the City of Kamloops:

1. The Kamloops CAB will form a sub-committee on implementing Coordinated Access and Homeless Individuals and Families Information System (HIFIS).
2. The Coordinated Access and Assessment System (CAAS) sub-committee will decide upon a governance structure that will oversee the management of the Coordinated Access and Assessment System. This will include setting the terms of reference, establishing management and accountability policies and procedures.
3. The CAAS sub-committee will decide upon a model of access, assessment tool, prioritization criteria, and referral process by the end of 2019-2020.
4. The Kamloops CAB will approve the proposed policies and procedures established by the CAAS sub-committee by the end of 2019-2020.
5. Training and technical assistance will be offered to front-line service providers beginning in 2020-2021.
6. The CAAS sub-committee will oversee the implementation and ongoing maintenance of HIFIS. This will include planning for legal advice on privacy issues; establishing a data governance framework and security procedures; and hiring a project manager responsible for the configuration and deployment of HIFIS, as well as establishing help desk support.
7. Business requirements are expected to be developed by the end of 2020, with HIFIS configuration and testing completed by the end of 2021.
8. HIFIS training material is expected to be finalized one month before the deployment, with users trained 2 weeks before.
9. HIFIS is expected to be fully implemented across all Reaching Home service-providers by March 2022.

We will continue to engage Indigenous Organizations throughout the development and implementation of Coordinated Access by having them represented at the Community Advisory Board, and encouraging their participation on the Coordinated Access and Homeless Individuals and Families Information System (HIFIS) sub-committee. As a part of this sub-committee Indigenous Organizations will have the opportunity to provide input on each step of developing and implementing Coordinated Access in Kamloops.

It is also necessary to acknowledge the unique context of developing Coordinated Access in British Columbia as BC Housing is developing, and has already begun implementation, of their own Coordinated Access System and HIFIS in the province. As such, a trilateral working group has been established with representatives from Employment and Social Development Canada, BC Housing, and the Reaching Home Community Entities of British Columbia, to discuss the roles and responsibilities of each party, and to avoid developing duplicate processes. The discussions of this trilateral working group may impact the planned activities to be undertaken to implement Coordinated Access in our community.

5. Community-Wide Outcomes

If you would like your community to measure progress on additional outcomes beyond the [federally mandated outcomes](#), please identify those outcomes. Please provide your proposed indicators, targets, and methodology for each of the additional identified outcomes.

The City of Kamloops will not measure progress on any additional outcomes beyond the federally mandated outcomes, but will monitor and analyze progress within specific populations as the federally mandated outcomes are measured.

6. Official Language Minority Communities

The Government of Canada has a responsibility under the Official Languages Act to ensure that programs and services meet the needs of [Official Language Minority Communities \(OLMCs\)](#). Please describe the steps that you will take to ensure that the services funded under the Reaching Home take the needs of the [OLMCs](#) into consideration where applicable.

The Community Planning Engagement Survey included a question to gauge the needs of OLMCs in Kamloops. The responses did not identify the presence of an OLMC in Kamloops.

Although we have not identified any OLMCs in our community, the CE's Reaching home Project Manager's Supervisor speaks French fluently, and the CE has a strong relationship with Kamloops Immigrant Services that will ensure Reaching Home-funded projects will have access to the resources and information necessary to support any member of an OLMC. The City of Kamloops also has an Accessibility and Inclusion Strategy that supports the translation of documents into other languages and / or formats as requested.