



CITY OF KAMLOOPS
DEVELOPMENT AND ENGINEERING SERVICES DEPARTMENT

Phone: 250-828-3561 Fax: 250-828-3848

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www.kamloops.ca

SIGN PERMIT APPLICATION

Municipal Contact: Application No.: Date Received:

Applicant: Email:

Address:

Registered Landowner: Phone: Fax:

if not applicant

Email:

Address:

Phone: Fax:

Contractor/Sign Installer: Email:

Address:

Phone: Fax:

Business Name: Email:

(to which the sign refers)

SUBJECT PROPERTY

Legal Description:

Address: (Site)

Type: Free-standing Fascia Projecting Canopy Other

Permanent Temporary Erect New Alteration Relocation

SIGN DIMENSIONS*

Horizontal Vertical Depth

Clearance above grade Total Height

Length of Wall (to which sign is attached) Area of Sign (one side only)

Method of Support (existing) Method of Support (proposed)

Illuminated: Yes No If Yes: Backlit Indirect

*Attach additional information if required.

NOTE: I/We understand and agree that neither the granting of a permit, nor approval of plans and specifications, or inspections made during the erection of the sign shall in any way relieve me/us from full responsibilities from carrying out the work in accordance with all the by-laws of the City of Kamloops.

REQUIRED SUBMISSIONS

The following information is required to initiate an Application:

- Application fee \$
Certificate of Title and BC Company Summary
Covenants/rights-of-way registered on title (freestanding signs only)
Sign elevation(s) (including color proof with dimensions)
Site plan (showing proposed sign location)
Size, type, and location of all other signs on the subject property

(The application fee will be DOUBLED should sign(s) be installed either prior to or without an approved Sign Permit.)

I/We of (Print Applicant's Name)

hereby make application for a Sign Permit.

I also certify that the information contained herein is correct to the best of my knowledge and belief. I understand that this application, including any plans submitted, is public information.

(Date) (Applicant's Signature)

This application is made with my full knowledge and consent.

(Date) (Registered Owner's Signature)