

## Example: Neighbourhood Poll Letter



### Noise Bylaw Exception

February 1, 2022

Dear Neighbours of 133 Smith Road;

Please take a moment to read this notice about the filming of a \_\_\_\_\_ (production type) titled \_\_\_\_\_, on \_\_\_\_\_ (date), at \_\_\_\_\_ (address) and \_\_\_\_\_ (time). To have sufficient time to complete our nights' work, we are applying to the City of Kamloops for an extension to the Noise Bylaw, which is detailed within the Good Neighbour Bylaw. We are hoping to film until \_\_\_\_\_ (time, using 24-hour clock, and date). Usual Noise Bylaw hours are 7:00 am to 10:00 pm, and the City of Kamloops requires that we poll the neighbourhood for support of the extension.

The following is an outline of our proposed filming dates, times, locations, and significant action:

#### February 15, 2022

(Include a brief breakdown of the expected activity while filming and include any impacts related to the curfew extension including lighting, special effects, noise from equipment, generators, work trucks, or scenes that are being filmed on or after regular curfew hours).

Representatives from our office (with production identification) will be coming door-to-door to ask you to indicate whether or not you support the curfew extension by signing a poll. If you prefer, you can email the City of Kamloops Film Official at [filmproduction@kamloops.ca](mailto:filmproduction@kamloops.ca) to express your concern or support for the extension. Upon completion of the poll, we will advise you of the City's decision.

We appreciate the opportunity to film in this neighbourhood and are sensitive to any concerns. If you have any questions or concerns, please contact the Location Manager \_\_\_\_\_ (contact details). Alternatively, you can also speak to \_\_\_\_\_ (contact details for Assistant Location Manager).

Information regarding filming in the City of Kamloops can be found at [Kamloops.ca](http://Kamloops.ca), and information regarding safety standards, and filming in the TNRD is available from the Thompson Nicola Film Commission [FilmThompsonNicola.com](http://FilmThompsonNicola.com) or via Creative BC's website [CreativeBC.com](http://CreativeBC.com)

Regards,

Rex Murphy

**Mountains Studio, Location Manager**

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Cc: Film Official, City of Kamloops