

Kamloops Fire Rescue 2026 Firefighter Recruitment

Recruitment Checklist

Use this checklist to confirm that you have submitted the required documents as indicated below. **You must save the documents in the order listed on this checklist and use the filenames we have provided.**

1. Completed Recruitment Checklist – Save as **1 Checklist.** ☐
2. Resume – Save as **2 Resume.** ☐
3. Cover Letter - Save as **3 Cover Letter.** ☐
4. Copy of birth certificate or proof of entitlement to work in Canada
– Save as **4 Citizenship.** ☐
5. Copy of your high school diploma or GED certificate – Save as
5 High School. ☐
6. Copy of one (1) of the following additional educational requirements ☐
– Save as **6 Additional Education:**
 - ✓ 3 years Post Secondary work experience; or
 - ✓ Completion of 2nd year Trades Apprenticeship; or
 - ✓ Completion of 30 Post Secondary Credits; or
 - ✓ Completion of two (2) full seasons as a Provincial Wildfire Firefighter; or
 - ✓ Completion of two (2) years of Military service.
7. Copy of certificate which displays the IFSAC or PROBOARD seal which provides ☐
proof of successful completion of an approved Firefighter training program
resulting in a minimum of Firefighter Level 2 Certificate (NFPA 1001).
The original, official certificates with seals must be available for inspection if
invited for an interview with the panel – Save as **7 Training.**

Note: If you have completed your Firefighter Level 2 Certificate prior to August 31, 2026 but have not yet received your official certificate, proof of, completion such as a letter from your Fire School or Academy must be provided.

8. Copy of valid B.C. Driver's License (Class 3 OR 1 with air brake endorsement) ☐
– Save as **8 DL**.
9. Current driver's abstract – Save as **9 Abstract**. ☐

Note: The driver's abstract should demonstrate responsible and safe driving behaviour. **More than six points in the last three years from the date of application is considered excessive and will exclude you from further consideration.** Applicants applying from outside of B.C. should upload an abstract from where they hold their driver's license.

10. Valid BC certificate of one (1) of the following – Save as **10 First Aid**: ☐
 ➤ Emergency Medical Responder (EMR); or
 ➤ Primary Care Paramedic (PCP); or
 ➤ Advanced Care Paramedic (ACP)
11. Applicant Consent form for Physical Performance Test – Save as **11 Applicant Consent**. ☐
12. Doctor Consent form – Save as **12 Doctor Consent**. ☐

*Note: You do not need to submit the Doctor Consent Form **unless** you are selected to participate in the physical testing. If you do not submit in advance, you **MUST** bring a copy with you on the day of the testing. Physical testing is scheduled for October 19 – 20, 2026. **Failure to bring a doctor's consent form will prohibit you from participating and advancing in the recruitment process.***

13. Three work related references and contact information of individuals who have supervised you – Save as **13 References**. ☐
14. Additional documents as indicated under Preferred Qualifications of the job posting – Save as **14 Name of Preferred Qualification**. For example: ☐
 ✓ 14 Emergency Medical Responder
 ✓ 14 B.C. Driver's License Class 4
 ✓ 14 Pleasure Craft Operator Card
 ✓ 14 Community Involvement

Please see the job posting for a complete list of preferred qualifications.