BUILDING PERMIT RENEWAL APPLICATION

Building Section - Development, Engineering, and Sustainability Department
105 Seymour Street, Kamloops, BC, V2C 2C6
P: 250-828-3554 | E: building@kamloops.ca

Canada's Tournament Capital

Project Address:	**Original Permit No. BP:**
	Requested Extension Term (12 Month MAX):
Reason for Permit Extension:	

CONTACT INFORMATION: New ownership may require additional information. Please contact the Building Section directly

Applicant is: ☐ **Owner** ☐ **Agent**

Company Name: _____

Contact Name: _____

Address: _____ (Unit/House/Street) _____ (City) _____ (Province) _____ (Postal Code)

Email: _____ Phone: _____

CONDITIONS OF PERMIT EXTENSION

1. This extension is for a period of up to one year (to be determined by the Building Official) from the original permit expiry date. Any work required to complete the project after the extension period may require a new building permit application and fees.
2. Payment of a renewal fee, as prescribed by the City of Kamloops *Fees and Charges Bylaw No. 44-14*, Schedule "C". Please include a cheque with your request, or once approved, make payment arrangements with the Building Section.
3. It is the responsibility of the owner/agent to call for the required inspections within the term of the permit extension.
4. This extension is also subject to the conditions under which the original permit was issued.

Please Print Name (owner/agent)	**Signature (owner/agent)**

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For Office Use Only:

Last Inspection:	**Type:**	**Date Completed:**
Pemit Extension Approved:	☐ **YES**	☐ **NO**
Original Building Official:	New Expiry Date:	
Original Permit Fee:	Extension Approved: (with conditions)	
Extension Fee ($100 min) Date Paid:	Signature of Official	Date:

Applications are updated periodically. Please ensure you have the most recent edition.