

PLUMBING PERMIT APPLICATION

Building Section - Development, Engineering, and Sustainability Department
105 Seymour Street, Kamloops, BC, V2C 2C6
P: 250-828-3554 | E: building@kamloops.ca

Please provide clear, legible, and precise information. If incomplete applications are submitted, the permit cannot be processed in a timely manner. **ALL trade contractors must have current City of Kamloops business licence or an ICBL.**

Project Address:		Est. Plumbing/Trade Construction Value	\$
Description of Project: (PLEASE be as specific as possible)		BP No. associated with:	Office Use Only

DOCUMENTS: (☐ Required at time of application / ☐ May be required)

		Submitted	Accepted
1. Completed and Signed Plumbing and Trades Permit Application	Please include project's construction value. For current application fee, refer to City of Kamloops Building Regulation Bylaw Appendix "A".	☐	☐
2. Owner's Acknowledgement Form	All permit applications that include a new foundation or the use of heavy equipment on the property must include a signed owner's acknowledgement form.	☐	☐
3. Letters of Assurance (LOA)	Schedule B - Plumbing	☐	☐
- Schedule B is required from a registered professional when one has been retained or if, during the plan review, it is determined by the Building Officials. - All letters of assurance also require a copy of a certificate of insurance from each professional	☐ Sealed drawings from a professional	☐	☐
	Schedule B - Fire Suppression System	☐	☐
	☐ Sealed drawings from a professional	☐	☐
	Schedule B - Mechanical	☐	☐
	☐ Sealed drawings from a professional	☐	☐
	☐ Additional Engineering Documentation (i.e. Geo) _____		

A. Permit Type:	B. Select Building Type: (choose all that apply to this project)	
☐ Plumbing	Residential	Multi/Commercial/Industrial
☐ Fire Sprinkler	☐ Single-Family Dwelling (SFD)	☐ Multi-Family
☐ On-Site Services	☐ Secondary Suite	☐ Commercial
☐ Backflow Device	☐ Duplex	☐ Industrial
☐ Water Meter	☐ Garden Suite/Carriage House	☐ Institutional
	☐ Accessory Building	☐ Agricultural

C. Work Proposed	
☐ New	☐ Alterations (Remove or Relocate)
☐ Renovation	☐ Water/Sewer Repair or Replacement
☐ Addition	☐ Adding Additional Fixtures to Existing Permit No. - PP _____

Works to be Completed By: ☐ Plumber ☐ Sprinkler Fitter ☐ Homeowner

Property Owner	Company Name: _____		
	Contact Name: _____		
	Address: _____		
	Unit/House/Street	City	Province Postal Code
	Email: _____		Phone: _____
Plumber/ Contractor/ Sprinkler Fitter	Company Name: _____		
	Contact Name/ TQ Holder: _____		
	Trade Person TQ No.: _____		
	Address: _____		
	Unit/House/Street	City	Province Postal Code
	Email: _____		Phone: _____

Please Print Name (owner/contractor):	Signature (owner/contractor):
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Owner/Trade Contractor acknowledges:
I/we hereby make application under provisions of pertinent bylaws for permission to install or alter plumbing in the above building and agree to conform to all the requirements of the said bylaws and all other statutes and bylaws in force in the City of Kamloops, and to indemnify and keep harmless the City against all claims, liabilities, judgments, costs, and expenses of whatever kind which, in any way, accrue against the said City in consequence of, and incidental to, the granting of this permit if issued.

Information collected on this form is done so under the authority of the *Freedom of Information and Protection of Privacy Act*. Personal information will only be used by authorized staff to fulfill the purpose for which it was originally collected, or for a use consistent with that purpose. For further information regarding the collection, use, or disclosure of personal information, please contact the Privacy Officer at foi@kamloops.ca.

D. Fire Sprinkler Fixtures:
Sprinkler System Standard ☐ NFPA 13 ☐ NFPA 13R ☐ NFPA 13D ☐ Other

Sprinkler Heads, New _____ Water Service Size _____

Sprinkler Heads, Relocate _____ Standpipes _____

Siamese Connections/FDC _____ Other Equipment: _____

Note: The water service size of the sprinkler service is necessary for the correct service size of the building(s).
E. Plumbing Fixtures: Number of fixtures and hydraulic load for new, alterations (additions/removal/relocation), and repair.

Fixture	Hydraulic Load		Quantity of Fixtures			Total		Fixture	Hydraulic Load		Quantity of Fixtures			Total	
	Private	Public	New	Deleted	Existing	Fixtures	Hydraulic		Private	Public	New	Deleted	Existing	Fixtures	Hydraulic
Bathtub (w/ OR w/o shower head)	1.4	4						Lavatory / Sink (8.3LPM)	0.7	2					
Bathroom Grp (lav/wc/tub-shower)	3.6							Sink - bar	1.4	2					
Clothes Washer (3.5kg)	1.4	3						Sink - kitchen Commercial		4					
Clothes Washer (comm.)*								Sink - kitchen dom (up to 8.3 LPM)	1.4	1.4					
Dishwasher (comm.)*								Sink - laundry (1 or 2 comp.)	1.4	1.4					
Dishwasher (domestic)	1.4							Sink - Custodial		3					
Hose Bibb - 1/2"	2.5	2.5						Shower - Single Head - Low Flow	1.4	4					
Hose Bibb - 3/4"	3	6						Shower - (+9.5LPM)	2	4					
Hose Bibb - hot & cold	2.5	2.5						Water Closet (6LPM)	2.2	2.2					
Urinal (Metering Valve)	2	4						Water Closet (Flush Valve)**							
Urinal (Flush Valve)**								Floor Drains	0	0					
Bidet	2							Hot Water Tanks	0	0					
Total								Total							

*Refer to the manufacturer's recommended water supply size, see BC Plumbing Code Table 2.6.3.2.D and Table 2.6.3.2.A for hydraulic loads.

**For fixture unit values for fixtures with direct flush valves, see BC Plumbing Code Table 2.6.3.2.(4), Table 2.6.3.2.B, and Table 2.6.3.2.C.

F. Domestic Service Sizing: New, alterations (addition/removal/relocation), and repair. Refer to BCPC Table 2.6.3.4 for SFD, duplex, and row homes.

Size of Water Service (based on total hydraulic load at 2.4 m/s):	1/2"	3/4"	1"	1 1/4"
Max Hydraulic Load:	7	16	31	57
Total Hydraulic Load _____	Sump Pump Installed _____			
Water Service Size _____	Backwater Valve Required _____			
Sewer Service Size _____	On-Site Waste Water System _____			

FAQ Questions:

- Plumbing:** Plumbing permits are required for the installation, alteration (addition, removal, relocation), or repair of a plumbing system, and work shall conform to the current BC Plumbing Code and the City of Kamloops Building Regulation Bylaw. Personnel performing the work shall:
 - possess a tradesman's qualification as a BC certified plumber
 - be an indentured apprentice supervised by a journeyman who meets the criteria set out in clause (a)
 - be a registered owner and occupant or intended occupant of the single-family dwelling in which the plumbing work will occur, not to include garden suites, secondary suites, commercial, or multi-family
- Trade Qualification Number (TQ#)**
 - a trade contractor who holds a TQ number is a qualified plumber/fire suppression/gas/electrical, etc.
 - the TQ number must match the signature on the plumbing and trades application
 - TQ number is always verified through the [Tradespersons Certificate Industry Training Authority](#)

For Office Use Only:

Building Official:

Folder(s):

PRJ No. associated with:

Date/Entered By: