



# TIPS Change Request

I/We hereby request the City of Kamloops change the amount of my/our pre-authorized monthly withdrawal from my/our account from the amount shown on the upper left of my/our property tax notice to the amount written in the box below.

**My current year's taxes are paid in full**

Change my bank account

Change my monthly withdrawal amount

\_\_\_\_\_  
Property Location (Civic Address)      Daytime Phone Number

\_\_\_\_\_  
Date (YY/MM/DD)      Signature(s)

\_\_\_\_\_  
Name (Please Print)

See Property Tax Notice for Maximum Amount

\_\_\_\_\_  
Mailing Address (if different than above)

New Monthly Amount \$ \_\_\_\_\_

\_\_\_\_\_  
City      Province      Postal Code

CITY USE ONLY		
Date Received	Start	Notes:
_____	_____	
	Month/Year	

**All changes must be received 5 business days before the withdrawal is scheduled to happen.  
If you are changing your bank account, please attach a SAMPLE cheque marked "VOID".**