

Development, Engineering, and Sustainability Department Engineering Design Review Application Phone: 250-828-3561 | Email: engdev@kamloops.ca

Application No.: ENG Date: _____

Applicant: _____ Email: _____

Address: _____ Postal Code: _____

Phone: _____ Cell: _____

Registered Owner: _____ Email: _____

(if not applicant)

Address: _____ Postal Code: _____

Phone: _____ Cell: _____

SUBJECT PROPERTY

Legal Description: _____

Address: _____

Current Land Use/Zoning: _____

Subdivision/
Building Permit No.: _____

REQUIRED SUBMISSIONS

☐ Four sets of engineering drawings* Current PLA Expiry Date: _____ ☐ n/a

☐ Three sets of engineering reports*[†] ☐ PDF copy of drawings and reports

☐ Completed design submission checklist from preliminary layout approval letter or building permit review letter

* All drawings and reports submitted for review must be signed and sealed by the professional engineer of record.

[†] Use of submitted engineering reports should not be limited to the applicant. The City of Kamloops should also be authorized to use the information.

I/We _____

(Print Applicant's Name)

make application under the provisions of City of Kamloops Subdivision and Development Control Bylaw No. 4-33 to subdivide land or buildings. I further agree to allow the agents of the City of Kamloops to enter onto the subject property to inspect the land and buildings. I also certify that the information contained herein is correct to the best of my knowledge and belief. I understand **that this application, including any plans submitted, is public information.** I authorize reproduction of any plans/reports for purposes of application processing and reporting. I understand that personal information collected on this form is collected for the purpose of processing this application and for administrative purposes. Personal information is collected under the authority of the *Local Government Act*.

(Date)

(Applicant's Signature if different than owner)

This application is made with my full knowledge and consent.

(Date)

(Registered Owner's Signature)

Office Use/Referral Agency Comments: (Use separate sheet if required.)

Comments: