



Canada's Tournament Capital

City of Kamloops

**REQUEST FOR PROPOSAL – Cab Over Tandem Axle Chassis and
Combination Anti-Icing Truck / Flusher Truck**

Reference No. P11-10

Issue Date: 2010 May 13

Closing Date: 2010 June 4

**CITY OF KAMLOOPS
REQUEST FOR PROPOSAL NO. P11-10
Combination Anti Icing / Flusher Truck**

1.0 SUMMARY OF REQUIREMENT

Subject to the receipt of an acceptable proposal, the City of Kamloops may purchase one new tandem axle chassis and combination anti-icing/flusher truck. In addition, subject to acceptable changes in prices quoted and specifications, one additional truck, or additional trucks as needed, may be purchased in 2011 to 2014 from vendors selected from this request.

1.1 The attached specifications are to be considered minimum requirements. It is the proponent's responsibility to propose alternatives if such alternatives would provide a more suitable unit for the service intended.

1.2 Time Frame

To be eligible, completed proposals must be submitted to:

City of Kamloops
Public Works Centre
Attention: Purchasing Division
955 Concordia Way
Kamloops BC V2C 6V3

and received by 2:00 p.m. Pacific Standard Time on 2010 June 4.

2.0 GENERAL INFORMATION AND INSTRUCTIONS TO BIDDERS

Proposals, rather than tenders, have been requested in order to afford the proponents a more flexible opportunity to employ their expertise and innovation and thereby satisfy the City's needs in a more cost-effective manner. Proposals should be based on these instructions and the attached project requirements.

2.1 Errors, Omissions, Clarifications

All questions and requests for clarification relating to the Request for Proposal process and/or identification of any errors or omissions in the Request for Proposal documents shall be directed in writing to Mr. Joe Dickenson, Purchasing Coordinator via fax 250- 828-3390, or via email to jdickenson@kamloops.ca.

All requests for technical information or to clarify specifications shall be addressed in writing to Mr. Allen Prost, Fleet Coordinator, via fax 250- 828-3730, or via email to aprost@kamloops.ca.

2.2 Good Business Clause

Contractors, consultants, and suppliers wishing to do business with the City of Kamloops agree to resolve any differences through the City of Kamloops dispute resolution procedure. Contractors, consultants, and suppliers who choose to use a public forum to air any differences run the risk of being removed from the preferred vendor list and may be prevented from doing future business with the City of Kamloops.

2.3 Proposal Submissions

Two signed and sealed copies of the schedule of prices, specifications, and **one** copy of other documentation specifically asked for shall be submitted. Each copy shall be complete and unabridged and shall not refer to any of the other copies for additional information, clarification, or details.

Do not include copies of the City of Kamloops Request for Proposal document with your submission.

Sealed proposals clearly marked with the proposal number and project title shall be delivered to the reception counter, at the Public Works Centre, Attention: Purchasing Division, 955 Concordia Way, Kamloops, BC, V2C 6V3 until 2:00 p.m. Pacific Standard Time on the closing date.

The City of Kamloops will not be held liable for any costs incurred in the preparation of this proposal.

2.4 Proposal Contents

All proposals shall provide all detailed information as requested in the RFP document. Failure to be fully responsive in accordance with the RFP request for all detailed information may result in rejection of a proposal without further consideration by the City of Kamloops.

2.5 Late Proposals

Late proposals will not be accepted and will be returned to the proponent.

2.6 Signed Proposals

The proposal must be signed by a person authorized to sign on behalf of the contractor binding the contractor to statements made in response to this Request for Proposal.

2.7 Proposal Validity

Proposals will be open for acceptance for at least 90 days after closing date.

2.8 Irrevocability of Proposals

By submission of a clear and detailed written notice, the contractor may amend or withdraw its proposal prior to closing date and time. Upon closing time, all proposals become irrevocable. By submission of a proposal, the contractor agrees that should the proposal be successful, the contractor will enter into a contract with the City.

2.9 Freedom of Information and Protection of Privacy Act

The City is subject to the provisions of the *Freedom of Information and Protection of Privacy Act*. As a result, while the Act offers some protection for third party business interests, the City cannot guarantee that any information provided to the City can be held in confidence.

2.10 Pricing

All pricing shall be entered on the attached Schedule of Prices and should reflect the unit(s) price **without** any of the options requested.

2.11 Pricing for options

Prices for options should be stated on the specification sheet without taxes. Options are to be installed and fully operational, including the cost of any required changes to the specification as a result of adding the option.

2.12 Specification Changes, Options

If changes to the basic specification are required to accommodate the option, the changes should be specified in the right column or referred to in an attachment.

2.13 Codes, Model Numbers

Do not use codes or model numbers without adequate descriptions.

2.14 Compliance/Non-compliance

Where in compliance with the specification, check the "yes" column. If non-compliant, check the "no" column and describe in the right column.

2.15 Additional Information

Where asked for in the specification, specify additional information requested in the right hand column.

2.16 Dealer Installed/Modified

Identify in the right hand column any item that is "Dealer installed" or "Dealer Modified" to comply with specifications.

2.17 Capacities and Ratings

All capacities and ratings specified should be in accordance with applicable SAE standards and accepted engineering standards for structural and hydraulic design where applicable.

2.18 Compliance with Government Regulations

All products offered must comply with the requirements of the WorkSafeBC, Canadian Vehicle Safety Standards, American National Standards Institute, or any other federal or provincial regulations where applicable.

3.0 **PROPOSAL EVALUATION AND SELECTION PROCESS**

3.1 Proposal Opening

All proposals will be opened in public at 2:01 p.m. Pacific Standard Time by the Purchasing Division, 955 Concordia Way, Kamloops, BC, on the same day as the deadline for RFP responses.

3.2 Proposal Evaluation

All proposals will be initially evaluated by a staff Evaluation Committee to assess the qualifications and capabilities of bidders to meet the minimum standards specified in the RFP.

Throughout the evaluation process, the City, at its sole discretion, may request additional written clarifications and/or supplemental information from selected bidders as part of the initial evaluation process.

The following factors, not necessarily listed in order of importance, will be considered in evaluating proposals and awarding contracts:

- price;
- delivery;
- suppliers and products previous record of performance and service and ability to render satisfactory service in this instance;
- warranty included and availability of optional warranty;
- response to request for information, consultation, or demonstration;
- conformity or compatibility with similar products already in use in our fleet;
- operating or functional concerns of the users;
- conformance to specifications; and
- serviceability.

3.3 Successful Supplier

The successful supplier will be responsible to supply a complete, fully operational unit with the options selected.

3.4 The lowest or any proposal is not necessarily accepted. The City of Kamloops reserves the right to accept any proposal in whole or in part unless otherwise stipulated.

4.0 CONTRACT AWARD/RIGHT TO TERMINATE

- 4.1 Notice of award will be posted on the City's Web site, www.kamloops.ca.
- 4.2 The City of Kamloops reserves the right to terminate this contract at its sole and absolute discretion if not filled within a reasonable time, in accordance with the delivery specified.

5.0 PAYMENT

- 5.1 Payment will be made on the following basis:
 - all vehicles or equipment delivered will be inspected by the City of Kamloops Fleet and Mechanical Section for conformation to specifications;
 - payment will be made 30 days after delivery and acceptance upon receipt of an original invoice with a valid City of Kamloops Purchase Order number; and
 - receipt of all required literature and documentation.

6.0 DOCUMENTATION

- 6.1 The following literature and documentation must be provided on delivery:
 - one operating manual in each unit supplied as well as two operating manuals for each type of vehicle or equipment supplied; refer to the vehicle/equipment proposal specification under "Options" and provide pricing for maintenance and repair manuals;
 - all documentation required for registration and licensing, including ICBC APV9T transfer/tax form, weigh scale weight certification, or commercial vehicle inspection program form; and
 - vehicles or equipment that does not come with a manufacturers new vehicle information document or certificate of origin must first be registered with ICBC and have a 17 digit BC assigned serial number, if applicable.

7.0 VENDOR SELECTION

7.1 Selection Criteria

- Responsiveness to proposal call 10 points
- Financial proposal 50 points
- Response to items listed in 3.2 40 points

8.0 CLOSING DATE

Proposals clearly marked P11-10, "Combination Anti-Icing / Flusher Truck", will be accepted up to and including 2:00 p.m. local time on 2010 June 4 at the Public Works Centre, Attention: Purchasing Division, 955 Concordia Way, Kamloops, BC, V2C 6V3. Proposals received after the closing time and date will be returned unopened.

J. Dickenson, CPPB
Purchasing Coordinator

JMD/

CITY OF KAMLOOPS
FLEET AND MECHANICAL SECTION

REQUEST FOR PROPOSAL P11-10

for

A New Cab-Over ,Tandem Axle Chassis and Combination Anti Icing / Flusher Truck

Schedule of Prices

**ALL COSTS EXCEPT PROVINCIAL SOCIAL SERVICES TAX, PROVINCIAL ENVIRONMENT TAX,
AND FEDERAL GST ARE TO BE INCLUDED IN THE UNIT PRICE. PRICE SHOULD BE FOR THE
BASE UNIT WITH NO OPTIONS.**

UNIT PRICE	\$	_____
PLUS PST	\$	_____
PLUS GST		_____
PLUS PROVINCIAL ENVIRONMENT TAX	\$	_____
TOTAL	\$	_____

Signed and submitted for and on behalf of:

Company name: _____

(Street Address or Postal Box Number)

(City, Province, and Postal Code)

Telephone No.: _____ Fax No.: _____

Signature: _____

Name and Title: _____

VEHICLE/EQUIPMENT PROPOSAL SPECIFICATIONS

Description:

New cab over, tandem axle chassis and combination anti-icing/flusher truck.

Application/Use:

This truck will be used by the Streets Section for the application of anti-ice solution and snow plowing in winter, as well as water flush street cleaning and dust suppression in the summer.

The truck and attached equipment must operate efficiently and reliably in an ambient temperature range of +40 degrees C and -40 degrees C as well as all other conditions of service. The engine, transmission, and brakes must provide adequate power, holdback, and braking on roads with up to 8% grades and with maximum loads. The truck should be capable of reaching reasonable speeds up hills and travelling on flat roads at posted highway speeds up to 90 km/hr.

Note: A cab over chassis has been specified in order to provide better visibility for flushing, but other chassis options would be considered if the proponent can show that another type would be more cost-effective or provide operational benefits.

REFERENCE AND SPECIFICATIONS	YES	NO	VARIANCE OR SPECIFY AS INDICATED
<p>1. <u>Chassis</u></p> <p>Make, model, year.</p> <p>Electronically controlled, wet sleeve diesel engine with compression brake, shutdown protection, fuel water separator, block heater, pre-heater, and brushless heavy duty alternator.</p> <p>Allison automatic transmission with T-bar shifter and synthetic oil.</p> <p>Maximum engine oil, coolant, and transmission cooling for the model proposed.</p> <p>Aluminum fuel tank.</p> <p>Front axle/suspension capacity, with shocks.</p>			Make:
			Model:
			Year:
			GVWR:
			Make:
			Model:
			L. Disp.:
			HP:
			Torque:
			Model No.:
			Litres:
			Lbs.:

REFERENCE AND SPECIFICATIONS	YES	NO	VARIANCE OR SPECIFY AS INDICATED
Rear axle and suspension should have an optimum ratio for the application, sufficient capacity for the GVWR, articulation for travel on uneven surfaces, include shocks and synthetic oil, and provide optimum ride.			GAWR:
			Axle ratio:
			Suspension type:
Driver controlled locking differentials, cab control, and indicator light.			
Full air-operated anti-lock brake system with Bendix auto drain valve, heater for air tank, and an air dryer with heater.			
Radial, highway front tires, traction (M+S) rear tires, and hub-piloted disc wheels.			Size front:
			Make front:
			Size rear:
			Make rear:
Power assist steering, air conditioning, power windows, AM/FM radio, intermittent wipers, adjustable steering column, cloth air suspension driver seat and standard passenger seat, vinyl floor, two cup holders, mounted 2.5 lb. fire extinguisher and triangle reflector kit, two-way radio wiring provisions, two extra switches in the dash, and an auxiliary power outlet.			
Maximum cab insulation available to minimize sound. Will be required to meet WCB interior DBA standards without ear protection.			
Complete gauge package for all vital engine and chassis functions and suitable audible/visual alarms.			
Heated, electric operated, breakaway type West Coast mirrors with lights and lower convex mirrors.			
Trumpet air horn, tinted glass, amber clearance lights, front mud flaps, two front tow hooks, electric back up alarm, and cab entry steps.			
Provide detailed turning radius, weight distribution, acceleration, grade ability, and related performance specifications.			Attach
Colour: White.			

REFERENCE AND SPECIFICATIONS	YES	NO	VARIANCE OR SPECIFY AS INDICATED
<p>2. <u>Body and Attached Equipment</u></p> <p>Make, model.</p> <p>Frame mounted, approximately 3,000 - 3,500 gallons (Can.) corrosion resistant tank and self-loading capability.</p> <p>Anti-icing system capable of three lane coverage with electronic controls.</p> <p>Street cleaning water flushing system with two front and two mid-chassis spray nozzles, and electronic controls.</p> <p>Dust suppression system.</p>			Make:
			Model:
			Tank gall.:
			Tank type:
			GPM capacity:
			GPM capacity:
<p>Complete specifications, performance data, and available options. Provide the most cost-effective components available. If there are more expensive but more suitable components available, show them as options in an attachment.</p>			Attach
<p>3. <u>Options</u></p> <p>Two additional fan spray heads mounted on each side at the rear.</p> <p>Monashee 10 ft. fixed underbody plow.</p> <p>Chassis maintenance and repair manual.</p>			
			Price:
			Price:
<p>4. <u>Standard Equipment</u></p> <p>Include all standard equipment and specifications listed by the manufacturers for the year, make, and models proposed.</p>			Attach
<p>5. <u>Warranty</u></p> <p>Standard warranty. Attach a copy of the chassis or other component manufacturer's warranty stating time, mileage, hours of use limitations, and parts/labour covered.</p>			Attach
<p>6. <u>Delivery</u></p> <p>Firm delivery F.O.B. City of Kamloops Public Works Centre.</p>			Days from receipt of P.O.:

REFERENCE AND SPECIFICATIONS	YES	NO	VARIANCE OR SPECIFY AS INDICATED
<p>7. <u>Training</u></p> <p>Minimum of one eight-hour day of training for operators at the time of delivery by factory-trained personnel.</p> <p>Minimum of one eight-hour day of training for maintenance technicians. Training must include equipment operation and maintenance, engine, transmission, electronics, hydraulics and driveline maintenance, diagnostics and repair by factory trained personnel.</p>			
<p>8. <u>General Requirements</u></p> <p>Specify if a demonstration unit can be provided for evaluation, equipped as per proposal.</p> <p>Options included must be priced without taxes, installed and ready for use, and provide complete specifications.</p> <p>Provide references and contact information.</p> <p>9. <u>Trade-in</u></p> <p>A 1999 Western Star, tandem axle flusher truck with a 3,500 (US) gallon tank, rear auxiliary engine, and an anti-ice system may be traded in.</p> <p>State the amount that can be deducted from the quoted price.</p> <p>The trade-in value will be subject to the unit being maintained to the condition as when viewed and will be confirmed at the time of order. It can be viewed by appointment only at the City of Kamloops Public Works Centre.</p>			
			Attach
			Amount: