



APPLICATION FOR BUILDING PERMIT

For office use only
FOLDER NUMBER:

Location of Work	Civic address:		
Legal Description	Lot	Plan	Block
Registered Owner	Name		Phone
Owner's Address	Address		Fax
	City	Province	Postal Code
Contractor	Name		Phone
Contractor's Address	Address		Fax
	City	Province	Postal Code
HPO No.		Business Licence No.	
# Dwelling Units Created		Construction Value	
TYPE OF BUILDING			
<input type="checkbox"/> SINGLE FAMILY <input type="checkbox"/> MOBILE HOME <input type="checkbox"/> MULTI-FAMILY <input type="checkbox"/> INDUSTRIAL <input type="checkbox"/> TWO FAMILY <input type="checkbox"/> COMMERCIAL <input type="checkbox"/> INSTITUTIONAL <input type="checkbox"/> AGRICULTURAL			
TYPE OF WORK			
<input type="checkbox"/> NEW <input type="checkbox"/> ADDITION <input type="checkbox"/> ALTERATION <input type="checkbox"/> SITE SERVICING <input type="checkbox"/> TEMPORARY <input type="checkbox"/> FOUNDATION <input type="checkbox"/> DEMOLITION <input type="checkbox"/> FIRE REPAIR <input type="checkbox"/> SITING PERMIT <input type="checkbox"/> RETAINING WALL <input type="checkbox"/> EARTHWORK <input type="checkbox"/> SWIMMING POOL <input type="checkbox"/> SOLID FUEL APPL <input type="checkbox"/> ACCESSORY <input type="checkbox"/> SECONDARY SUITE			
BRIEF DESCRIPTION OF WORK: _____			
TYPE OF HEATING SYSTEM			
<input type="checkbox"/> GAS FORCED AIR <input type="checkbox"/> ELECTRIC <input type="checkbox"/> RADIANT HEAT <input type="checkbox"/> GEOTHERMAL <input type="checkbox"/> OTHER			
If "Other" describe: _____			

APPLICANT'S SIGNATURE: *I agree to conform to all the by-laws of the City of Kamloops and all the statutes and regulations in force in the City of Kamloops and to save the City harmless from any action or cost whatsoever arising out of or incidental to the granting of this permit, if issued. I recognize that within the boundaries of the City of Kamloops there are areas of "problem soils" and that these are widely distributed as to location. I affirm that it is my responsibility as owner/agent to identify foundation conditions generally on which the intended construction is to be placed and take all action required to ensure the adequacy of the foundation.*

I HAVE READ AND UNDERSTAND ALL REQUIREMENTS OF THIS APPLICATION

SIGNATURE: _____
 PRINT NAME: _____

DATE: _____
 PHONE: _____

PLEASE BE ADVISED THAT IN ADDITION TO THE BUILDING PERMIT AND APPLICATION FEE, SECURITIES AND DEVELOPMENT COST CHARGES MAY BE REQUIRED AT THE TIME OF PERMIT ISSUANCE. SECURITIES MAY BE REQUIRED FOR MAINTENANCE OF THE CONSTRUCTION SITE, CITY PROPERTY, CITY UTILITY INSTALLATION, AND 100% OF THE LANDSCAPING ESTIMATE. UNUSED SECURITIES WILL BE REFUNDED UPON COMPLETION OF THE PROJECT.

For Office Use Only	Required		Rec'd		Required		Rec'd
	Y	N			Y	N	
Certificate of Title	Y	N		Health Approval	Y	N	
Letter of Authorization	Y	N		Residential Plans: 2 sets + 3 site plans	Y	N	
Encumbrances (Covenants SRWs, etc.)	Y	N		Commercial Plans: 4 sets + 4 site plans	Y	N	
Letters of Assurance (B1+B2)	Y	N		Truss and Floor Layout	Y	N	
HPO Authorization Form	Y	N		Grading Plan	Y	N	
Landscape Plan and Estimate	Y	N		Application Accepted by:			
Revised Construction Value \$ _____ Permit Fee \$ _____							

(Date Stamp Only)