



**CITY OF KAMLOOPS  
DEVELOPMENT AND ENGINEERING SERVICES DEPARTMENT**

Phone: 250-828-3561 Fax: 250-828-7848

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[www.kamloops.ca](http://www.kamloops.ca)

**LIQUOR LICENCE PERMIT APPLICATION**

Municipal Contact: \_\_\_\_\_ Application No.: \_\_\_\_\_ Date Received: \_\_\_\_\_

Applicant: \_\_\_\_\_ Email: \_\_\_\_\_  
Address: \_\_\_\_\_ Postal Code: \_\_\_\_\_  
Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Registered Owner: \_\_\_\_\_ Email: \_\_\_\_\_  
Address: \_\_\_\_\_ (if not applicant) Postal Code: \_\_\_\_\_  
Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

**SUBJECT PROPERTY**

Legal Description: \_\_\_\_\_  
Address: \_\_\_\_\_  
Current Land Use/Zoning: \_\_\_\_\_ Parcel Size: \_\_\_\_\_

**PROPOSED LIQUOR LICENCE**

Licence Type:  Nightclub/Cabaret  Lounge  
 Neighbourhood Pub  Other (specify) \_\_\_\_\_

Proposed Capacity: Indoor \_\_\_\_\_ Outdoor \_\_\_\_\_

Hours of Operation: \_\_\_\_\_ Days of Week \_\_\_\_\_

ADDITIONAL INFORMATION: (Use separate sheet if required.)

**REQUIRED SUBMISSIONS**

- Application Fee (\$1,600)
- Certificate of Title (or \$25 search fee)
- Site Plan\*
- Covenants/Rights-of-Way Registered on Title
- Building Plans and Elevations\*
- Landscape Plan\*\*
- Liquor Licence Sign Text (Approved By Staff)
- Owner Authorization

\*All submitted plans and drawings shall be to a standard metric scale, shall include four full-size drawings, one set of 8½" x 11" sized drawings that can be reproduced by photocopier, one set of color elevations, and one digital copy (PDF format).

\*\*Landscape plans are required to be prepared by and bear the stamp of a Registered Landscape Architect and shall include Schedules L1, L2, and L3.

I/We _____ <small>(Print Applicant's Name)</small>	
make application under the provisions of City of Kamloops Liquor Licence Referral Policy and agree to install a sign on the subject property informing the public of this application within ten (10) days of the date of application. I also certify that the information contained herein is correct to the best of my knowledge and belief. I understand that this application, including any plans submitted, is public information. I understand that personal information collected on this form is collected for the purpose of processing this application and for administrative purposes. Personal information is collected under the authority of the Local Government Act.	
_____ <small>(Date)</small>	_____ <small>(Applicant's Signature)</small>
This application is made with my full knowledge and consent.	
_____ <small>(Date)</small>	_____ <small>(Registered Owner's Signature)</small>

Comments: