

### KED NOTES

KED Notes is a Newsletter that will be circulated as articles of interest are submitted and compiled to provide information and updates relevant to the Engineering Division.

### ENGINEERING MANAGERS

There have been growth and staff changes within the Division:

Deven Matkowski  
Engineering Manager  
dmatkowski@kamloops.ca

Jake Devlin, Assistant  
Engineering Manager - Utilities  
and Design  
jdevlin@kamloops.ca

Jesse Dhillon,  
Design Engineer  
jdhillon@kamloops.ca

Xiaodong Yang  
Drainage Engineer  
xyang@kamloops.ca

Jason Dixon  
Roads and Drainage Supervisor  
jdixon@kamloops.ca

Chris Darwent  
Transportation Engineer  
cdarwent@kamloops.ca

Dion Silversides,  
Project Manager  
Sewage Treatment Centre  
dsilversides@kamloops.ca

### NEW STAFF IN ENGINEERING

Helen MacKenzie  
Engineering Clerk  
hmackenzie@kamloops.ca

Marie Ross  
Engineering Utilities Technician

Felipe Baja  
Engineering Utilities Technician

David Reith  
Engineering Design Coordinator

Owen Gothard  
Engineering Design Technician II

Brandy Kozey  
Engineering Design Technician II

### ENGINEERING SECTIONS

City of Kamloops Engineering Division provides three broad functions:

- Design
- Infrastructure Planning
- Traffic/Transportation

### ENGINEERING DESIGN

Key service is undertaking engineering designs for the Public Works Centre and other City departments.

Engineering Design completes designs using either in-house (staff) or external (consultants) depending on the number of capital projects and the availability of in-house expertise.

Engineering Design works very closely with the Capital Projects Division to deliver successful Capital Projects for the City of Kamloops.

### Congratulations to Owen Gothard



Jesse Dhillon, Design Engineer congratulates Owen Gothard for successfully completing his training opportunity as Engineering Design Technician II.

### INFRASTRUCTURE PLANNING

Responsible for analysis of all water, sanitary sewer, and storm sewer systems.

The Engineering Division is also responsible for water, sewer, and storm infrastructure planning, ensuring that infrastructure can meet both current and future demands in the most cost-efficient manner.

### TRAFFIC/TRANSPORTATION

The goal is to ensure all roads operate at an acceptable level of service. Responsible for the analysis of all roads within the City.

Analysis includes undertaking traffic counts, pedestrian counts, sidewalk and crosswalk warrants, and signalized intersection requirements.

Oversees all transportation planning which includes bikes, pedestrians, schools, roads and administering the transit contract.

The mission of the Traffic and Transportation Sections are to provide safe and efficient movement of vehicular, pedestrian and bicycle traffic on the City's public roadways, and efficient, reliable transit service to the public.

### Administration of MMCD Construction Contracts - Weekly Reports

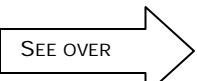
The City of Kamloops has been using MMCD "Gold" version construction contracts for approximately the last 10 years and is now switching to the more recently released MMCD "Platinum" version. The Platinum documents have combined the previous Gold Version Volume I Tender Document and Production Manual and Volume III Contract Administration Manual into a single Platinum Edition Volume 1 User Guide.

The Platinum User Guide does not contain the Contract Administration Forms (Exhibits) that were included in the Gold Version Contract Administration Manual; however, completion of these forms remains an integral part of administering and documenting an MMCD contract.

Digital copies of the forms can be obtained from the MMCD Web site at

[www.mmcd.net/contentpage.aspx?id=platinumres](http://www.mmcd.net/contentpage.aspx?id=platinumres)

For more information:  
Jake Devlin  
jdevlin@kamloops.ca

SEE OVER 

## CONSTRUCTION NOTIFICATION GUIDELINES

The Construction Notification Guidelines were created as a result of construction projects in 2010 that occurred adjacent to businesses. The City received feedback suggesting that business owners adjacent to construction projects had not been given enough time to notify their customers and make arrangements for disruptions during the construction process, especially on projects that impacted traffic flow or accesses to their properties. These guidelines will hopefully leave enough time for that to now take place.

The purpose of these guidelines are to ensure both businesses and residences are notified of impending construction projects in their neighbourhood in a timely manner that allows them to make preparations for the construction period.

### If the construction is adjacent to:

#### Residences (all projects)

Affected properties where access will be limited should be given 48 hours' notice in the form of a hand delivered notice prior to the start of work. All notices will be developed by the City with City contact information included.

An additional notice should be given 48 hours before paving.

- If work is to be completed by the City, notices are to be delivered by City crews.
- If work is to be completed by a Contractor, notices are to be delivered by Contractor crews.
- If work is to be completed by a Contractor, tender documents should include this requirement.

### Business

#### Projects of three days or less duration:

- Affected properties where access will be limited should be given 48 hours' notice in the form of a hand delivered notice prior to the starts of work. All notices will be developed by the City with City contact information included.

- An additional notice should be given 48 hours before paving

- If work is to be completed by the City, notices are to be delivered by City Crews.
- If work is to be completed by a Contractor, notices are to be delivered by Contractor crews.
- If work is to be completed by a Contractor, tender documents should include this requirement.

### Projects of more than three days duration and/or will require detours or impact existing access to businesses:

- Affected properties where access will be limited should be given two week's notice the form of a hand delivered notice prior to the start of work. All notices will be developed by the City with City contact information included.

- An additional notice should be given 48 hours before paving.

- If work is to be completed by the City, notices are to be delivered by City Crews.
- If work is to be completed by a Contractor, notices are to be delivered by the Contractor Crews.

**If work is to be completed by a Contractor, tender documents should reflect the information in these guidelines.**

## CELEBRATE NATIONAL PUBLIC WORKS WEEK MAY 15 TO 21!

THE CITY OF KAMLOOPS KICKS OFF

**PUBLIC WORKS WEEK**  
BY HOSTING AN OPEN HOUSE **FREE FAMILY EVENT**

**SATURDAY, MAY 14**  
**10:00 AM TO 2:00 PM**  
**PUBLIC WORKS CENTRE - 955 CONCORDIA WAY**

*INTERACTIVE, FUN ACTIVITIES FOR THE ENTIRE FAMILY INCLUDING:*

- *FREE HOT DOGS/DRINKS (SPONSORED BY CUPE LOCAL 900)*
- *HANGING BASKET DEMONSTRATIONS (FREE DRAW FOR A HANGING BASKET)*
- *EQUIPMENT DISPLAYS - TAKE A 'HIGH' RIDE IN A BUCKET TRUCK*
- *COMMUNITY GARDEN INITIATIVES*

FOR MORE INFORMATION CALL: 250-828-3461

### KAMLOOPS CENTRE FOR WATER QUALITY TOURS:

Saturday, May 14, 9:00 am and 11:00 am  
Tuesday, May 17, 10:00 am and 1:00 pm  
Thursday, May 19, 10:00 am and 1:00 pm

Pre-registration is required by calling 250-828-3461

### LEARN ABOUT CAREERS IN PUBLIC WORKS

**CITY OF KAMLOOPS**

Career Information Drop-in Session  
Saturday, May 14 at 1:00 pm  
Public Works Centre 955 Concordia Way